



Regulations of the Division of Medicinal Chemistry and Chemical Biology of the Swiss Chemical Society

Version: 05 February 2019

I Name and purpose

Article 1 Name

- 1.1 The Division of Medicinal Chemistry and Chemical Biology, hereafter called "DMCCB", is a Division of the Swiss Chemical Society (SCS) and is legally represented by the SCS. The SCS is an association in the sense of articles 60 & ff. of the Swiss Civil Code, registered and domiciled in Bern, Switzerland.

Article 2 Purpose

- 2.1 The DMCCB represents researchers from all fields of medicinal chemistry, agrochemistry and chemical biology in Switzerland ("the Community"). It acts on their behalf in national and international organisations, to
- foster a national network within the Community and represent it internationally.
 - organize symposia, seminars and advanced training courses.
 - facilitate contacts with leading experts in related fields.
 - network and encourage the exchange of ideas.
- 2.2 The DMCCB activities include the organization of
- a session at the annual Fall Meeting of the SCS
 - the biennial DMCCB Basel Symposium
 - the Frontiers in Medicinal Chemistry meeting, biennially co-organized with GDCh and DPhG
 - the Swiss School on Medicinal Chemistry (Leysin), on even years.
 - the Swiss School on Chemical Biology (Villars), on odd years.
 - occasionally, to co-organize European Federation for Medicinal Chemistry (EFMC) events such as EFMC-ISMC (International Symposium on Medicinal Chemistry), YMCS (Young Medicinal Chemist Symposium), FMC (Medicinal Chemistry Frontiers) or ASMC (Advances in Synthetic and Medicinal Chemistry).

The DMCCB represent the Community internationally, among others as an active member of EFMC and EuChemS.

The DMCCB acts as a vehicle for networking and communication within the Swiss Community, among others by editing a quarterly newsletter, sharing information on social media, and contributing articles to *Chimia*.

II Membership

Article 3 Joining the DMCCB

- 3.1 Membership in the DMCCB is open to individual members of the Swiss Chemical Society.
- 3.3 The affiliation to the DMCCB is free of charge.

Article 4 Rights and obligations of members

- 4.1 Every member has the right to vote and is eligible to stand for election at the DMCCB Assembly.
- 4.2 Members must safeguard the DMCCB's interests.

Article 5 Resignation and exclusion of members

- 5.1 Members may resign from the DMCCB at any time. Cancellation of the SCS membership automatically cancels membership in the DMCCB.
- 5.2 The DMCCB Board may decide to exclude a member from the DMCCB.

III Organisation

Article 6 Organs

The organ of the DMCCB are the annual Assembly and DMCCB Board.

Article 7 The DMCCB Assembly

- 7.1 Normally, the Assembly is held on an annual basis, preferably combined with a scientific event of the DMCCB or SCS. If no issues need to be discussed and no decisions have to be taken, the DMCCB Board can cancel the assembly or restrict it to an information event.
- 7.2 Resolutions from members for discussion at the Section Assembly must be sent to the Chair in writing at least fourteen days before the assembly.
- 7.3 The Assembly is chaired by the President or, in his absence, by another member of the Board.
- 7.4 The Assembly is responsible for the following business:
 - Election of the Board members and President
 - Vote about proposals from DMCCB members or from the DMCCB Board
- 7.5 Every Assembly may pass resolutions.
 - Resolutions are passed by simple majority of members present. In the case of a tie, a second vote is taken. In the event of a second tie, the President has the casting vote.
 - During elections, a candidate is elected by simple majority of members present. In the case of a tie, a second vote is taken. In the event of a second tie, the person nominated by the Division Board is elected.
 - As a general rule, voting is by show of hands unless the majority of members present demand a secret ballot.

Article 8 The DMCCB Board

- 8.1 The DMCCB Board is composed of
 - a President
 - a Vice-President
 - a Treasurer
 - a Secretary
 - a maximum of six Board members, which assume one or more of the following functions
 - Delegate to the EFMC Council
 - Delegate to EuChemS
 - Representing Chemical Biology, including liaison to the LS² Committee
 - Representing Agrochemistry
 - Overseeing the DMCCB web site
 - Communication Officer
 - Member in charge of social media and of the Young Investigator Network

Board members can cumulate several functions. The size of the board is limited to a maximum of 10 members.

In addition, the Past President remains on the Board for a period of two years after the end of his term as president.

The organizers of the Swiss School of Medicinal Chemistry and of the Swiss School of Chemical Biology may or may not be members of the Board. If they are not, they are invited to Board meetings with full member rights.

The Board composition should keep a balance between

- Academic and industrial members, which should be in approximately equal numbers.
- Genders, to represent approximately the gender ratio in the DMCCB membership.

Excepting the President and Past President, all members should be affiliated to different organizations.

8.2 The President is ex-officio member of the Board of Directors of the SCS.

8.3 The DMCCB Board is responsible for the following business:

- proposal of board members and president candidates to the Assembly
- approval of the regulations and of any amendments to the same
- appointing the delegates for national and international organisations
- realizing the annual agenda (scientific events and schools, agreed-upon initiatives)
- implementing resolutions approved by the DMCCB Assembly
- controlling the finances of the DMCCB
- ensuring communication to members and partners, including contributing to CHIMIA and to the SCS annual report.

8.4 The term of office for the members of the DMCCB Board and delegates in national and international organisations is three years. Re-election is possible, though only once in the same function. After his term of office, the President may be re-elected as a member of the Board. Membership of the Board is limited to a maximum of nine consecutive years. The Board can however grant exceptions to active board members, based on business needs.

8.5 The term of office starts immediately after the election, and ends on December 31st of the third full year.

IV Finances

Article 9

- 9.1 The finances of the DMCCB must be balanced on a long-term basis. The DMCCB finances are part of the SCS accounting and are audited on an annual basis by an independent authority.
- 9.2 Deficit should be avoided unless it is a long-term investment with strategic purposes or financial interests.
- 9.3 Events must be self-supporting, unless the DMCCB agrees to the opposite (e.g. to support young investigators or activities to promote a specific purpose).

V Dissolution

Article 10

- 10.1 Dissolution of the DMCCB requires a resolution passed by a two-third majority of members present at a DMCCB Assembly. The final decision must be taken by the SCS General Assembly.
- 10.2 In the event of dissolution, any financial means remaining to the DMCCB will be transferred to the SCS.

VI Final provisions

Article 11 Signature

The signature of any two members of the SCS Executive Board shall legally bind the DMCCB. For non-legal obligations two members of the Board can sign in the name of the DMCCB.

Article 12 Liability

The Swiss Chemical Society is liable for all activities of the DMCCB.

The Society's assets alone are liable for the payment of its debts; personal liability of the members is excluded.

Article 13 Approval of the bylaws

These regulations were approved by the SCS Board of Directors on June 19, 2019.

Swiss Chemical Society



Alain De Mesmaeker
SCS President



David Spichiger
Executive Director

DMCCB



Yves P. Auberson
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